

BOARD OF COUNTY COMMISSIONER'S

MINUTES

OCTOBER 7, 2013

Doyle Pryor, Pastor of Bethel Baptist Church, led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 7th day of October 2013 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present: Assistant District Attorney Heather Darby, Assistant District Attorney Jim Robertson, Melinda Duke, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Mona Nelson, Christine Cartmell, Bryan Jenkins, Annette Pretty and Linda Atkins.

After the reading of the minutes of the regular meeting of September 30, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rod Cleveland.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Old Business:

1. Upon the recommendation of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by Rod Cleveland, to **table** the awarding and/or rejecting of the bids for **BID#-COM-1626-Provide Website Design Services** to redesign and incorporate the County's websites into a Content Management System until a later date.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
2. Upon the recommendation of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of the bids for **BID#-SHE-1629-One (1) Year Non-Encumbered Contract** to provide an Inmate Telephone System for the Cleveland County Sheriff's Office until a later date. This agreement shall be in effect for one (1) year, commencing from the bid award

date through and including 12 months, with the option to re-new up to two (2) years on an annual basis.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

B. Items of Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Renewal Agreement** between The Board of County Commissioners of Cleveland County on behalf of the Cleveland County IT Department and Windstream Communications for Customer Service, Dynamic IP, and T1 Bundle for the period September 1, 2013 through June 30, 2014.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes Rod Cleveland, yes.
Motion carried.
2. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Application** for Permit by Oklahoma Natural Gas on a proposed 2” Natural Gas Pipeline Crossing on Indian Hills Road, the SE/4 of Section 33-T10N-R3W in Cleveland County District #1.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
3. Rusty Sullivan moved, seconded by Darry Stacy, to **approve** the **Application** for Permit by Oklahoma Natural Gas on a proposed 4” Natural Gas Pipeline Crossing on 48th Avenue Southeast NE/4 of Section 2-T7N-R2W in Cleveland County District #3.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
4. Assistant District Attorney Jim Robertson stated that last week he reviewed the documents pertaining to this particular agenda item, and was somewhat confused after reviewing the documents as to what type of line that they were proposing to lay, because they failed stipulate that information in the documents. He recommended that it either be tabled or stricken from the agenda until a later date for further clarification. Therefore; Rusty Sullivan moved, seconded by Darry Stacy, to **strike** the **Application** for Permit by Windstream Communications to dry bore from the south side to north side and set new pod on north side next to the right-of-way approximately 3,760 feet east from the SE/4 of Section 8-T6N-R1E and the NE/4 of Section 17-T6N-R1E in Cleveland County District #3 from the agenda.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
5. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Agreement** between Cleveland County Health Department and Absolute Data Shredding for document destruction services for the Norman and Moore Offices at a rate of \$18.75 per secure console (7 total) and \$40.00 per secure poly cart (3 total), for a total of \$250.00 per

month. Special purge is \$5.00 per letter box and \$7.50 per legal box. Service will be every 4 weeks for the period October 1, 2013 through June 30, 2014.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

6. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Agreement** between The Board of County Commissioners on behalf of The County Treasurer and Official Payments Corporation to provide maintenance/services and charge Service Fees to citizens of the County for the convenience of the Customer making payments to the County by use of the Services. Service Fees on Credit Card and MasterCard Debit Card Payments for Property Tax are 2.5% with a minimum Service Fee of \$3.95 and Service Fees on Visa Consumer Debit Card Payments for Property Tax are \$3.95 flat fee. The Contract period is July 1, 2013 through June 30, 2014. (Renewable for 3 additional fiscal years.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

7. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Disposing of Equipment #B359.0009 2013 Kawasaki ATV VIN #JKARFDS17DB503872 and #B359.0010 2013 Kawasaki ATV VIN#JKARFDN12DB506447. These items are from the County Sheriff’s Department and are to be declared surplus and returned to Ajax Kawasaki.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

8. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the July 2013 Monthly Report of the following Officer:

- a. Joseph Lester, County Sheriff

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

9. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the August 2013 Monthly Report of the following Officers:

- a. Jim Williams, County Election Board Secretary

- b. Tammy Belinson, County Clerk

- c. Rhonda Hall, Court Clerk

- d. Jim Reynolds, County Treasurer

- e. David Tinsley, County Assessor

- f. Joseph Lester, County Sheriff

- g. Neil Hann, Health Department

(Clerk’s Note: The Board approved two reports for Joseph Lester, County Sheriff.)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

10. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #2:

14-2120	T2A	Thomas Wire Rope	\$	1,500.00
14-2121	T2A	Noble Farm and Building	\$	2,500.00
14-2122	T2A	Standard Steel Co.	\$	1,000.00
14-2123	T2A	Dept. of Central Services	\$	1,000.00
14-2124	T2A	Jim Johnson Oil Co.	\$	2,000.00
14-2125	T2A	Clark Oil Dist.	\$	2,000.00
14-2126	T2A	Taylor Oklahoma	\$	1,000.00
14-2127	T2A	Mid-West Hose & Specialty	\$	1,000.00
14-2146	T2A	Forest Lumber	\$	2,000.00

District #3:

14-2152	T2A	Interstate Batteries	\$	2,500.00
---------	-----	----------------------	----	----------

Co. Comm. Office:

14-2113	D2	R.K. Black, Inc.	\$	300.00
---------	----	------------------	----	--------

Building Maint:

14-2115	SM2	Noble Hardware	\$	100.00
---------	-----	----------------	----	--------

Health Dept:

14-2015	MD2	Absolute Data Shredding	\$	3,000.00
14-2130	MD1C	Cynthia Dow	\$	100.00
14-2155	MD1C	Trent Bourland	\$	1,000.00

OSU Extension:

14-2128	E2	Darrell W. Cobb	\$	495.00
---------	----	-----------------	----	--------

Sheriff’s Dept:

14-2082	B2A	Don Evans	\$	1,250.00
14-2129	B2A	Darrell W. Cobb	\$	195.00
14-2148	CCJC2	W.W. Grainger Inc.	\$	300.00
14-2149	B2A	Palace Auto Supply	\$	500.00
14-2150	CCJC2	OKC Winnelson Co.	\$	300.00
14-2151	B2A	Copelin’s Office Center	\$	500.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

11. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

FY 12/13

General:

13-2930-SM2

Health Dept:

13-3304-MD1C

FY 13/14

General:

14-0026-B2A

14-0036-B2A

14-0984-CCJC2

14-1252-B2A

Highway:

14-1140-T2A

Health Dept:

14-0508-MD1C

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

12. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY13/14

a. General Fund	\$	876,950.76
b. Highway Fund	\$	210,893.00
c. Health Fund	\$	8,449.97
d. Sheriff Commissary Fund	\$	4,351.18
e. Sheriff Revolving Fund	\$	5,042.14
f. Sheriff Clev. Co. Justice Center Fund	\$	2,814.94
g. Treasurer Sales Tax Cash Fun	\$	700,896.62
h. County Clerk Preservation Fee Fund	\$	27,416.75
i. Fair Board Fund	\$	325.92

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

- C. There was no **New Business** to come before the Board.

D. Commissioner’s Discussions regarding County Business:

Commissioner District #1 Rod Cleveland stated that they will be working on the 149th Street project putting down some asphalt. He added that the south parking lot is near completion and recommended that the Board have discussion in the next few weeks regarding guidelines as to who can park there since security gates will be installed soon.

- E. There were no **Comments** from the **Public**.

- F.** There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:16 pm. The motion was seconded by Rod Cleveland.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

(Clerk’s Note: Agenda was posted on October 4, 2013 at 12:28 pm.)